Religion and Development
brill.com/rnd
religion-and-development.org

Instructions for Authors

Scope

Religion & Development (*R&D*) publishes peer reviewed research and analyses in the emerging field of religion and development. It seeks to foster critical investigation of the intersection of religion and development in global perspective. The journal is transdisciplinary and welcomes contributions from across the humanities and social sciences as well as reflections from policy and practice. For further information, kindly see the introductory article to the journal's inaugural issue: Philipp Öhlmann, Olufunke Adeboye, Kwabena Asamoah-Gyadu, Barbara Bompani, Nadine Bowers-Du Toit, Jennifer Philippa Eggert, Marie-Luise Frost, Wilhelm Gräb, Juliane Stork, Ignatius Swart, Tanya van Wyk, and Olivia Wilkinson. 2022. "A New Journal for a New Space: Introducing Religion & Development," *Religion & Development* 1 (1): 1–24. https://doi.org/10.30965/27507955-20220001.

Open Access

R&D is a fully Open Access journal, which means that all content is freely accessible online. Articles published in Open Access can therefore be expected to receive substantially higher numbers of views and citations, including notably by non-academic audiences.

All articles in *R&D* are published under a non-exclusive Open Access license (CC-BY 4.0). The author(s) keep full copyright and give Brill permission to publish by signing a special Brill Open Consent to Publish. The Brill Open Consent to Publish will be sent to you by the responsible desk-editor. For more information on Brill Open go to: brill.com/brillopen or contact brillopen@brill.com.

R&D is dependent on Article Processing Charges to cover the costs of production. The Article Processing Charge applying to research articles in *R&D* is the same as Brill's standard charge for open access publication in subscription journals, which can be found here: https://brill.com/page/oacharges. For a policy & practice note a 50% reduction of this charge applies by default. Authors whose institutions are not in a position to cover these charges, should not hesitate to apply for a reduction or a waiver of these charges.

R&D's Article Processing Charges are embedded in a solidarity model that seeks to ensure both equitable access to published articles (by publishing the journal in Open Access) and equitable opportunities to publish. As outlined in the first issue's introductory article, *R&D*'s Editorial Committee

> considered it non-negotiable to publish the journal in open access. To cover the journal's immediate publication costs, we hence have developed a solidarity model based on article processing charges. In some parts of the world, financing for open access publication is increasingly available, be it through specific open access funds, from project budgets or through institutional support. Those scholars that have access to such funding will be required to pay article processing charges for their articles. At the same time, it is the journal's firm policy that these costs should not be a hindrance for anyone wanting to publish in the journal. For those authors that are not able to pay the full article

processing charges or who are not able to finance article processing charges at all, the article processing charges can be substantially reduced or waived.[1]

The Editorial Committee hence appeals to colleagues particularly to make use of their institutional, national or project funder's Open Access publication funds where such possibilities are available. Those scholars who do not have access to publication funding can request a reduction or waiver of the Article Publishing Charges upon submission. If in doubt or in case of any questions, do not hesitate to contact the editorial office: journal@religion-and-development.org.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behaviour for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Submission

R&D uses online submission. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/rnd. First-time users of EM need to register first. Go to the website and click on the "Register Now" link in the login menu. Enter the information requested. During registration, you can fill in your username and password. If you should forget your Username and Password, click on the "Send Username/Password" link in the login section, and enter your first name, last name and e-mail address exactly as you had entered it when you registered. Your access codes will then be e-mailed to you. When submitting via the website, you will be guided stepwise through the creation and uploading of the various files.
Should you have difficulties submitting your manuscript using the editorial manager system, kindly get in touch with R&D's editorial office: journal@religion-and-development.org.

Peer Review

Manuscripts submitted to *R&D* undergo rigorous peer review (except for book reviews, which are reviewed by the editors). After a first screening by the editorial office and the journal's editors regarding formalities, academic quality and suitability, each submission is sent to at least two expert reviewers for

[1] Öhlmann, Philipp, Olufunke Adeboye, Kwabena Asamoah-Gyadu, Barbara Bompani, Nadine Bowers-Du Toit, Jennifer Philippa Eggert, Marie-Luise Frost, Wilhelm Gräb, Juliane Stork, Ignatius Swart, Tanya van Wyk, and Olivia Wilkinson. 2022. "A New Journal for a New Space: Introducing Religion & Development", *Religion & Development* 1 (1): 1–24, 15. https://doi.org/10.30965/27507955-20220001.

their assessment of the article (double anonymous). Authors will be requested to revise their contributions based on the reviewers' comments as well as remarks by the editors.
R&D is committed to ensuring transdisciplinarity, internationality and diversity in the review process. In terms of transdisciplinarity, it is the journal's policy that the reviews of an article are carried out from different disciplinary perspectives. One of these would typically be the same as the author's discipline. For policy & practice notes, at least one reviewer will have a policymaker's or practitioner's background. To ensure internationality, the journal aims to have the contributions reviewed by experts from different contexts. In terms of diversity, we, inter alia, aim to include both senior and junior scholars in the review process as well as ensuring diversity in terms of gender.

Manuscript Preparation

When submitting your manuscript, kindly submit a separate title page containing the manuscript title, author information, abstract and keywords (except for book reviews, for which the guidelines in the next section apply). The title page should furthermore include the following:

- Acknowledgements (if applicable): Any relevant acknowledgements; including funding acknowledgements (provide project titles and grant numbers where applicable).
- Research Ethics (if applicable): Information on obtained research ethics clearance, relevant research permissions as well as informed consent (for research involving human participants).
- Conflicts of Interest: Please declare any possible conflicts of interest (if applicable, otherwise include the statement "The author(s) declare that there is no conflict of interest.").

The manuscript file itself should contain the manuscript title and the manuscript text including all references and bibliography. The manuscript file should be fully anonymized. Kindly remove any information that identifies the author(s) from the manuscript and its metadata, to ensure a smooth double anonymous review.

File Format

Please always upload title pages and manuscripts as source files (such as .doc, .rtf, or .mellel), as well as a pdf.

Submission Requirements

Types of Contributions and Length

R&D publishes Research Articles, Policy & Practice Notes, and Book Reviews.

Research Articles

Research articles should provide high-quality, state-of-the-art contributions to the academic debate advancing the research in the field.

We encourage articles based on empirical research in all its forms, as well as those with conceptual or theoretical focus.
Research articles are fully peer reviewed (double anonymous).
A typical structure of a research article may include: an introduction, a literature review, an outline of the theoretical framework, a methods section, a section presenting analysis and results, a discussion section, and a conclusion.
In light of the disciplinary and methodological diversity of the research published in R&D, authors are free to structure their manuscripts in accordance with the needs of their specific research approach. The structure should serve to increase the quality of the presentation of the research and the clarity of the argument. However, the basic three-tiered structure of introduction, main body and discussion should always be followed in order to ensure accessibility of all papers across the diverse readership of the journal.
Research articles should typically have a length of 6,000 to 8,000 words (excluding abstract and bibliography). If longer manuscripts are submitted, a justification should be provided.

Policy & Practice Notes
With the format of policy & practice notes, R&D seeks to foster knowledge exchange between academia, practice and policy. The content should be relevant for the religion and development debate and be of interest to both practitioners and scholars.
The nature of a policy & practice note is relatively flexible. Contributions can, for example, include:
- reflections on and lessons learned from specific programmes, projects or interventions,
- scoping studies and thorough mappings of specific themes,
- summaries of more comprehensive research publications or project results,
- contributions highlighting specific needs for research or action,
- essays of argumentative character or
- perspectives of local actors, religious communities or religious leaders.

A core point of interest is a thick description of professional experience, with critical analysis (their major takeaways/lessons learned) and, potentially, recommendations.
It is essential that the article is well-written and well-structured, and the argumentation is both clear and coherent.
The reflective depth is a crucial evaluation criterion in the review process. Articles should not be merely descriptive in nature but provide a critical engagement with the material presented. Contributions do not need to sum up the value of faith overall or summarize the religion and development field.
Kindly avoid advertising a specific organisation or religious community.
Citation of relevant documents and academic literature can be used but does not need to be extensive. While we do not expect the authors to be experts on all the literature, they still need to reference their statements.
Policy & Practice Notes should include an abstract and 4 to 7 keywords. The length of the abstract should be between 100 and 250 words. It should briefly summarize the article and its implications. Kindly note

that the abstract should be a standalone text and does not constitute an introduction. Consequently, the introduction needs to contain all the relevant information even without being preceded by the abstract.
Policy and practice articles are fully peer reviewed. Each submission will be reviewed (double anonymous) by a practitioner and a scholar.
Policy & Practice Notes should have a length of 2,000 to 4,000 words (excluding abstract and bibliography). If longer manuscripts are submitted, a justification should be provided.

Book Reviews
It is possible to have an initial conversation about potential book reviews with our book review editor, Barbara Bompani, the University of Edinburgh. Please, feel free to contact her directly at: B.Bompani@ed.ac.uk.
To prepare a book review:
Please keep references to other works to a minimum and include them only when essential.
When quoting from the book under review please always include a page number, in brackets after the quote and preceded by p./pp., for example (p. 20) or (pp. 1–3). It is not necessary to give page numbers if not quoting directly.
The length of book reviews are usually between 800 and 1,000 words and 3,000 words for a review article (that usually discusses four titles).
Please head the review with the **Title of the book in bold**, by (author). Place of publication: Publisher, date of publication + page number. If applicable please also provide paper, hardback or e-book price and ISBN. For example:
Africa Works: The Political Instrumentalization of Disorder, by Patrick Chabal and Jean-Pascal Daloz. Bloomington, IN: James Currey and Indiana University Press, 1999. Pp.192. Paperback: $24.95, ISBN 0253212871.
Please end the review with your name, institutional affiliation and your e-mail address. It is our policy to print your e-mail address, unless you specifically ask us not to.
For example:
BARBARA BOMPANI
Center of African Studies, The University of Edinburgh
B.Bompani@ed.ac.uk
If this is your first book review, this is what we are expecting in a good submission:

- A concise summary of the book's contents and any overarching argument. In case of an edited collection, please try to provide a summary around themes and do not simply list the contents of each chapter.
- There should be an overall assessment of the book.
- The book should be placed in the context of other work on the same subject.
- Criticism, when possible, should be tempered with positive comments.

Language

R&D accepts submissions in English. Spelling can follow British English (preferred) or American English but should be consistent throughout. To ensure a smooth review process, we kindly ask all authors to ensure that their manuscripts are proofread before submission and adhere to the referencing style guidelines. The journal has a strict non-discrimination policy. We kindly ask all authors to use inclusive language. Discriminatory language will lead to the rejection of an article.

Fonts and Non-Roman Scripts

Any non-Roman font used must be embedded in the word file.
For more information on handling non-Roman scripts, please see the sections on the Brill website online on fonts, Unicode, and special scripts: brill.com/page/fonts/fonts-scripts-and-unicode.
Authors should avoid excessive inclusion of textual passages in original languages.
Fonts and Unicode: brill.com/fileasset/downloads_static/static_fonts_latinipaunicodelist.pdf;

Manuscript Structure

For questions of style, authors should consult *The Chicago Manual of Style*, 18th Edition. See chicagomanualofstyle.org/home.html.
Although the first submission of a paper does not necessitate that it entirely follows the journal style, revised submissions must be entirely correct, including numbered headings, and the correct reference style; short references in the footnotes; a complete bibliography at the end of the paper, and the correct form of pagination.

Abstract and Keywords

Research articles and Policy & Practice Notes should contain a short abstract of 100–250 words and a list of 4 to 7 keywords.

Headings

Authors may use as up to three levels of numbered headings. All are presented flush left.
First-level headings (1) are formatted in **bold** and appear with two blank lines above and one below.
Second-level headings (1.1) are formatted in ***bold italics*** and appear with one blank line above and none below.
Third-level headings (1.1.1) are formatted in Roman and appear with one blank line above and none below.

The main words of all headings begin with a capital letter (title case).[2]

1 The First Level Heading

The text.

1.1 *The Second Level Heading*
The text.

1.1.1 The Third Level Heading
The text.

Abbreviations and Acronyms
Abbreviations and acronyms should only be used if the abbreviated term is used multiple times in the manuscript. In the abstract, abbreviations and acronyms should only be used in exceptional cases.

References
Citation Style
Referencing in *R&D* uses in-text citations and follows *The Chicago Manual of Style* (18th ed.) Author-Date referencing style. Examples of the standard format of references in the manuscript text:

[2] See *The Chicago Manual of Style*, 18th Edition, Sections 8.160 to 8.162.
"The conventions of title case (or what previous editions of this manual referred to as headline style) are governed mainly by emphasis and grammar. The following rules, though occasionally arbitrary, are intended primarily to facilitate the consistent styling of titles mentioned or cited in text and notes. Note that Chicago now recommends capitalizing prepositions of five letters or more (see rule 3).

1. Capitalize the first and last words in titles and subtitles (but see rule 7) and all other major words (nouns, pronouns, verbs, adjectives, adverbs, and some conjunctions—but see rule 4).
2. Lowercase the articles *the*, *a*, and *an*.
3. Lowercase prepositions of fewer than five letters, except when they are used adverbially or adjectivally (*up* in *Look Up*, *down* in *Turn Down*, *on* in *The On Button*, *to* in *Come To*, etc.) or when they compose part of a Latin expression used adjectivally or adverbially (*De Facto*, *In Vitro*, etc.). In rare cases, a shorter preposition may be capitalized when paired with a longer preposition (*for* in *For and Against*). Note that the five-letter rule includes abbreviations (e.g., *Versus* would be capitalized, but *vs*. would not be).
4. Lowercase the common coordinating conjunctions *and*, *but*, *for*, *or*, and *nor*.
5. Lowercase *to* not only as a preposition (rule 3) but also as part of an infinitive (*to Run*, *to Hide*, etc.) and lowercase *as* in any grammatical function.
6. Lowercase the part of a proper name that would be lowercased in text, such as *de* or *von*."

(*The Chicago Manual of Style,* Section 8.160: 8.160: Principles of Title Case, https://www.chicagomanualofstyle.org/book/ed18/part2/ch08/psec160.html).

Single author:	(Gukurume 2020, 1)
Two authors:	(Deneulin and Bano 2023, 2–3)
Three or more authors:	(Trotta et al. 2022, 4)
Institutional authorship:	(United Nations 2015, 5)
Newspaper/magazine articles without specified author:	(*New York Times* 2024, 6)

Important notes:
- Page numbers must be provided when direct quotations are used and can be provided if reference is made to a specific point/argument that is found on a specific page or page range in the cited text.[3]
- Please use "and" instead of "&": "Jones and Smith 2018" not "Jones & Smith 2018".
- Multiple references should be separated by semicolon (Miller 2008; Ross 1997, 218; Whitehead 2017).
- Author's name need not be repeated in citation: "Litman (1983) finds that …" not "Litman finds that … (Litman 1983)".
- Do not use "ibid."/"ibidem".
- If two authors have the same surname, the citation includes the initial, e.g. "(E. Jones 2024)", later "(W. Jones 2017)".

Reference List

There should be a complete list of references at the end of the manuscript (headline: References). To ensure a smooth and swift publication process, authors are advised to make sure their references are well formatted and follow the guidelines throughout. Please note that wherever available the reference must include the digital object identifier (DOI), as listed in the examples below.

Citation Examples

Monograph

Berger, Peter L. 2014. *The Many Altars of Modernity: Toward a Paradigm for Religion in a Pluralist Age*. De Gruyter. https://doi.org/10.1515/9781614516477.

Journal Article

Bompani, Barbara. 2019. "Religion and Development: Tracing the Trajectories of an Evolving Sub-Discipline." *Progress in Development Studies* 13 (1): 138–156. https://doi.org/10.1177/1464993419829598.

Swart, Ignatius, and Elsabé Nell. 2016. "Religion and Development: The Rise of a Bibliography." *HTS Teologiese Studies/Theological Studies* 72 (4): a3862. https://doi.org/10.4102/hts.v72i4.3862.

Notes:
- Please do not abbreviate journal titles.

[3] As an exception to the CMS, *R&D* style does not use abbreviated numbers. Number ranges should always be written in full (101–131 instead of 101–31).

– If the journal uses article numbers instead of page numbers, use the article number in the place of the page numbers (as in the second example above).

Chapter

van Wensveen, Louke M. 2011. "Religion and Sustainable Development. A Typological Analysis." In *Religion and Development: Ways of Transforming the World*, edited by Gerrie Ter Haar. Oxford University Press.

Notes:

– If multiple chapters are cited from the same edited volume, all reference entries should include the full title and editors of the edited volume, as above.
– As per *The Chicago Manual of Style* (18th edition), page ranges are no longer necessary for chapters in books.

Edited Volume

Fountain, Philip, Robin Bush, and R. Michael Feener, eds. 2015. *Religion and the Politics of Development: Critical Perspectives on Asia*. Palgrave Macmillan. https://doi.org/10.1057/9781137438577.

Website

UNEP (United Nations Environment Programme). n.d. "Faith for Earth Initiative." Accessed January 22, 2023. https://www.unep.org/about-un-environment/faith-earth-initiative.

Note: Include access dates only where the website/publication itself is not providing a date. When a date is provided, the citation should look like the following:

Brown, Andrew. 2021. "Combating COVID-19 Vaccine Hesitancy in Garissa. UNICEF Helps Spread the Word About Vaccination." Last modified December 28, 2021. https://www.unicef.org/kenya/stories/combating-covid-19-vaccine-hesitancy-garissa.

Note: It may also be sufficient to mention the website URL as an in-text citation, e.g. (www.in-rcsd.org/sagras) or, in the case of longer URLs, in a footnote.

Newspaper or Magazine Article

Belluck, Pam. 2023. "Religious Freedom Arguments Underpin Wave of Challenges to Abortion Bans." *New York Times*, June 28. https://www.nytimes.com/2023/06/28/health/abortion-religious-freedom.html.

The Patriot. 2023. "Churches Petition Masisi." October 20. https://thepatriot.co.bw/churches-petition-masisi/.

Notes:
- If no author is specified, cite using the newspaper/magazine title (second example above).
- For sources cited using the print publication, omit the URL.

Working Paper or Policy Brief

Tomalin, Emma, and Jörg Haustein. 2021. "Keeping Faith in 2030? Religions and the Sustainable Development Goals." Policy Brief 04/2021 of the Research Programme on Religious Communities and Sustainable Development. Humboldt-Universität zu Berlin. https://www.rcsd.hu-berlin.de/de/publikationen/pdf-dateien/policy-brief-04-2021-keeping-faith-in-2030.pdf.

Note: The link should point directly to the document. An access date (inserted before the link) should only be provided if the document itself is undated.

Report or Institutional Document

United Nations. 2019. *2018 Annual Report of the United Nations Inter-Agency Task Force on Engaging Faith-Based Actors for Sustainable Development: Engaging with Religion and Faith-Based Actors on Agenda 2030/the SDGs*. United Nations Inter-Agency Task Force on Engaging Faith-Based Actors for Sustainable Development. https://wedocs.unep.org/bitstream/handle/20.500.11822/27504/UNIATF2018.pdf.

Notes:
- Reports and similar documents should be cited like books.
- Reports published online should include publisher/publishing institution, as in the example above.
- Links should point directly to the respective documents.
- An access date (inserted before the link) should only be provided if the document itself is undated.

Theses and Dissertations

Ham, Carlos. 2015. "Empowering Diakonia: A Model for Service and Transformation in the Ecumenical Movement and Local Congregations." PhD diss., Vrije Universiteit Amsterdam.

Further Rules for Reference Lists
- As per *The Chicago Manual of Style* (18th edition), place of publication should no longer be included in the citation.
- First names should be spelled out.
- The first author listed in a reference list entry should be listed as Surname, FirstName, to ensure the alphabetical sorting of the list by surname. All following authors should be listed in the format FirstName Surname.

- Multiple reference list entries by the same author should be placed in chronological order.
- Reference list entries with multiple authors and the same first author should be placed in alphabetical order according to the second author's surname. Cite sole-authorship publications first (in chronological order starting with the oldest), followed by joint publications afterwards.
- In reference list entries, if there are up to six authors or editors of a work, they should all be listed. If there are more than six, list only the first three, followed by "et al.".
- If the citation uses an abbreviation, e.g. (UNEP 2024), the reference list entry must as well. The reference list entry should then include the unabbreviated name, e.g. UNEP (United Nations Environment Programme). 2024. …
- Please include DOI wherever available. DOIs should always include the full URL (e.g. https://doi.org/10.1177/1464993419829598).
- Capitalization of publication titles in the list of references should follow title case capitalisation (e.g. "Religion and Development in the Context of Southern Africa").
- Number ranges should be indicated using en dash instead of hyphen, i.e. 10–12 (instead of 10-12).[4]
- Subtitles should always begin with a capital letter, e.g. "African Initiated Churches and Ecological Sustainability: An Empirical Exploration".
- In cases of doubt, please refer to chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html or to Chapter 14 in *The Chicago Manual of Style*. 2024. 18th ed. The University of Chicago Press.

Figures

Figures refer to graphs, charts, drawings, and pictures. All figures must be cited in the text.
The author is responsible for obtaining any permissions needed in order to use a figure or table.
Any figures must be uploaded as separate figure files.
These files must be uploaded as source files (.jpeg, or .tif), and not .pdfs. If there are figures in colour, there must also be a black and white file for each figure. The size of the figure must be appropriate for the journal, which is 11.5 x 18 cm.
The quality of the figure must be suitable for printing—the resolution should be a minimum of 300 dpi (minimum 600 dpi for line art). The image itself must be sharp, and any text in the figure should be legible (at least corps 9 or larger). Please also provide a separate list of figure captions.
It is the author's responsibility to deal with any eventual permissions concerning the reproduction of any figures; please see point 6 of the Ethical and Legal Conditions above.

Tables

When printed, tables have no hairlines. Keep any formatting to a minimum, and the size to 11.5 x 18 cm.

Block Quotations

[4] Note that *R&D* does not abbreviate pagination numbers. Always write the full number (101–131 instead of 131–31).

Quotations of three lines and longer should be formatted as block quotations. Indent on the left side, but not on the right. It should be the same size font as the rest of the text. Cite the quote by using a footnote number, or directly under the quotation, without putting the source into parenthesis.

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication. and therefore, those in excess of 10% of the original composition cost will be charged to authors. Proofs should be returned within one week of receipt.

License to Publish

Open Access

The author(s) keep full copyright and give Brill permission to publish by signing a special Brill Open Consent to Publish. The Brill Open Consent to Publish will be sent to you by the responsible desk-editor. For more information on Brill Open go to: brill.com/brillopen or contact brillopen@brill.com.